

MINUTES of St. Johns Virtual School SAC

Meeting date: December 12, 2017

Call to order: A SAC meeting of the *St Johns Virtual School* was held virtually in St Augustine, Florida on December 12, 2017. Motioned to start Mike Eisen, Mary Maddox seconded the motion. The meeting convened at 10:05 with Chairman Elizabeth Kline presiding and Cherie Stucki filling in as Recording Secretary.

Attendance: Mike Eisen, Cherie Stucki, Mary Maddox, Chase Gatchell, Janet Wilkinson, Kathy McKenna, Emily McCullough, Patti Iisager, Robin Lemons, Lindsay Livingood, Ginger Baker, Cynthia Williams, Jill Dawson, Laurie Schott, Ellen Christensen, Victoria Guttinger, Rhonda Gatchell

Approval of minutes: Changes needed to be made to November minutes (typos) and minutes were then approved by Mike Eisen and seconded by Mary Maddox

Agenda:

Congrats– Congrats to Nick and baby Mo. Chase Gatchell is NHS Treasurer.

Last month we went over SAC funds for conference. Total of \$6264.75 from Bonus Recognition Funds was given to SAC.

Cost of FLDVIPN for 10 participants \$2979.04. We need to vote to approve this. Will send out Survey Monkey link to spend funds as specified on the slide.

Mary Maddox asked about a system to apply for asking for SAC money, now that we have some. Talked about revising by laws. We would need a formal process for applying for money for software to help out school grade. Looking for something to potentially replace Mix, if needed. Be on the lookout for the survey monkey to approve the funds for SAC.

District Focus Group meeting – District Accreditation ongoing since September. District effort with the schools conducting surveys. Each school tasked with completing their narrative. Will continue in April as the team visits schools, meets with district staff and provides recommendation. Also talked about Student Life – discussed influences like social media, pressures on students today, and increased anxiety and mental health issues. Pressures of academics and athletics. Talked a lot about homework and different homework policies.

Program Director Update (Mike Eisen): Melissa Scott has done an excellent job with progress monitoring. Students coming in to the office this week and next week. Busy time of the year with students cramming and finishing.

Accreditation more pleasant than expected. Will share the results with SAC, student surveys. In the process of our 2nd audit. Looking at FTE audit. Making sure we received the proper dollar amount. Ryan and Kathy working with the audit team. Asking for testimonials from students. Going to use the

testimonials to recruit new families take the testimonials and put them up in poster form in the SJVS lobby, on the website. We really appreciate the positive response from our SJVS family.

Registrar Update (Ryan Erskine): End of semester. Full time students should have segment 1 complete by 12/15 including proctored exams.

NHS Update (Mary Maddox): NHS is doing zoo cleanup this Saturday, December 16 from 9am – 12pm. Details given, close to 12 students and 3 teachers attending. They will provide the supplies; Mary M has forms to sign from the zoo. Let her know via email if you intend to attend and she will email you the forms. Meet at Education Bldg. at 8:45 am. Will have access to the zoo for the rest of the day after cleanup.

Elementary Outings Update (Liz Kline) – Game Day for November outing. Had a good turnout and had a lot of fun with the kids. Nice change of pace and will do it again.

Kathy McKenna volunteered to help with a middle school activity as well as Lisa Lasseter. Mary Maddox has a few ideas for a middle school field trip to Guana. It was discussed that we need to create an alternate form for field trips for virtual school students. Will create an email thread to talk about middle school outings.

Elementary Winter Celebration Monday, December 18 at FCTC in bldg. C conference room

Guidance Update (Melissa Scott): Progress monitoring, pulling in students behind pace, full time enrollment applications, reviewing schedules of full time students, processing dual enrollment apps, reviewing and updating 504 plans

Important Dates: December 22-End of 1st Semester

December 22-Jan. 4th-Winter Break

December 5th: Teacher Planning Day

January 8th: Tech Boot Camp 6pm-8pm

January 17th: 2nd Semester Orientation

Tech Boot Camp-Teachers will be there to help with Blackboard, email, typing skills, PowerPoint basics, Microsoft word, navigating the course. Add a station for parents. Students who attend will receive credit for Enrichment for Collaboration assignment.

Adjournment: 10:36 Mike Eisen motioned to close, Mary Maddox second and the motion was moved.

Cherie Stucki

January 23, 2018

Recording Secretary
[St. Johns Virtual School SAC]

Date of approval